

Village of Hillside
425 N. Hillside Ave.
Ph # (708) 202-3434

PERMIT # _____

INSP. APPROVAL: _____

APPLICATION FOR ELECTRICAL PERMIT

ADDRESS OF WORK: _____

NAME OF OWNER OR USER: _____ PH # () _____

CONTRACTOR'S NAME: _____ PH # () _____

CONTRACTOR'S ADDRESS: _____ (LIST ADDITIONAL CONTRACTORS ON REVERSE SIDE OF APPLICATION)

LICENSE REGISTRATION NO: _____ MUNICIPALITY OF: _____

PROPERTY INDEX NUMBER: _____ VALUE OF CONST: \$ _____

TYPE OF CONSTRUCTION

(CHECK ALL APPLICATIONS)

___ SERVICE* ___ SIGN
___ ALTERATIONS* ___ GARAGE
___ LOW VOLTAGE* ___ POOL
___ ADDITION TO EXISTING ___ REPAIR*
___ NEW BUILDING ___ AIR COND.

MISC./OTHERS _____

DESCRIPTION OF CONSTRUCTION

Existing Service Size: _____ Amps. Wire Size/Type _____

New Service Size: _____ Amps. Wire Size/Type _____

Existing Branch Circuits: _____ No. _____ Type _____ Amp.

New Branch Circuits:

15Amp - No. _____ Type _____ Wire Size/Type _____

20Amp - No. _____ Type _____ Wire Size/Type _____

Over 20 Amp-No _____ Type _____ Wire Size/Type _____

Motor, Air Conditioners, Devices: No. _____ HP rating _____

OFFICE USE ONLY

ELECTRICAL FEES:

Electrical permit application \$ _____

Contractor License \$ _____

Plan Review/Inspection Fee \$ _____

Service \$ _____

Branch Circuit \$ _____

Alarms, Communications, & Antennas \$ _____

Misc. Electrical Insp. \$ _____

OTHER FEES:

Technical Services \$ _____

Sidewalk, Parkway & Street Opg.
Permit Plus Deposit \$ _____ / _____

TOTAL: \$ _____

REQUIREMENTS LISTED BELOW MUST ACCOMPANY THE APPLICATION:

* (NOTE: Items with Asterisk listed under TYPE OF CONSTRUCTION do not require Survey & Site Plan with Application)

3 PLANS AND SPECIFICATIONS 3 PLAT OF SURVEY 3 SITE PLAN
___ \$10,000 LICENSE/PERMIT BOND ___ CERTIFICATE OF INSURANCE ___ COPY OF ELECT. CONTR. LIC.

Having submitted the plans and specifications, I, the undersigned, hereby apply to the Building Department of the Village of Hillside, Illinois for a permit to perform the above mentioned work. If this permit is granted, I will comply with all the ordinances relating to the permit and pay all fees required. All work covered by this permit is to commence within three months of date of issuance, to be completed within nine months from the date of issuance and subject to the required inspections.

No error or omission in either the plans or application, whether said plans have been approved by the Building Inspector or not, shall permit or relieve the applicant from constructing the work in any other manner than that provided for in the ordinances of this Village relating thereto.

APPROVED FOR PERMIT

APPLICATION REQUESTED BY

SIGNATURE: _____

VILLAGE AGENT

SIGNATURE: _____

OWNER/ APPLICANT

DATE: _____

DATE: _____ PH # () _____

WHITE=OFFICE COPY

YELLOW=RESIDENT COPY

PINK=INSPECTOR COPY

CONTRACTORS INFORMATION			
Type of Applicant	Name of Contractor	Address, City, State	Telephone No.
Architect			
General			
Low voltage			
HVAC			
Others			

REQUIRED INSPECTIONS
FOR
OWNER OR CONTRACTORS

1. **SERVICE:** Final, after the installation of service and all appurtenances. Prior to the Village contacting the Utility Company for service/utility connection.
2. **UNDERGROUND/TRENCH:** After underground electrical is installed, prior to backfill.
3. **ROUGH:** All trades are to be completed before requesting inspection including plumbing and electric, before any interior wall finish is applied and after the framing is completed.
4. **OTHER INSPECTIONS:** Required, depending on the type of construction
5. **ENGINEERING/PUBLIC WORKS DEPARTMENTS:** Inspections on all on-site and off-site improvements according to the approved engineering plans for all construction other than single family residence. Inspections include all below grade and grade improvements. A FINAL INSPECTION and approval of all engineering must be completed by Hillside’s Engineering or Public Works Departments before a Certificate of Occupancy will be issued.
6. **FINAL:** NO OCCUPANCY OF THE STRUCTURE WILL BE PERMITTED UNTIL A FINAL INSPECTION HAS BEEN MADE, AND (when required) CERTIFICATE OF OCCUPANCY HAS BEEN ISSUED.

The General Contractor is responsible for all of their subcontractor’s work and that the required inspection is made at the proper time. A NOTICE OF 24 HOURS is required in all cases. Incomplete installations requiring re-inspection will result in an additional fee. Continued construction without the proper required inspection could result in the Contractor having to remove an element or portion of construction to facilitate approval by Hillside’s Building Services Department. Forfeiture of all cash bonds and/or refusal to issue a Certificate of Occupancy for the structure could result. If there is a question or problem, contact the Village of Hillside Building Services Department.

CONTACT JULIE (1-800-892-0123) PRIOR TO THE START OF UNDERGROUND EXCAVATION OR TRENCHING.

NOTE: THE VILLAGE OF HILLSIDE, BY ORDINANCE, ADOPTED THE LATEST EDITION OF THE CHICAGO ELECTRICAL CODE.