

Village of Hillside
425 N. Hillside Ave.
Ph # (708) 202-3434

PERMIT # _____

ZONING APPROVAL _____

APPLICATION FOR BUILDING PERMIT

ADDRESS OF WORK: _____

NAME OF OWNER OR USER: _____ PH # () -

CONTRACTOR'S NAME: _____ PH # () -

CONTRACTOR'S ADDRESS: _____ (LIST ADDITIONAL CONTRACTORS ON REVERSE SIDE OF APPLICATION)

PROPERTY INDEX NUMBER: _____ VALUE OF CONST:\$ _____

TYPE OF CONSTRUCTION: (CHECK ALL APPLICATIONS)

_____ GARAGE
_____ DECKS
_____ ASPHALT DRIVEWAY _____ SHED
_____ CONCRETE DRIVEWAY/WALK _____ POOL

MISC./OTHERS _____
(FILL IN THE BLANK)

DESCRIPTION OF CONSTRUCTION (IF APPLICABLE)

Length _____ Width _____

Overall Height Above Grade _____

New Building/CU.FT. _____

OFFICE USE ONLY

DEPARTMENT FEES:

Contractor's Lic.	\$ _____
Building	\$ _____
Electrical	\$ _____
Plumbing	\$ _____
Mechanical, HVAC & Gas Piping	\$ _____
Sewer/Water	\$ _____
Demolition / Misc.	\$ _____
Technical Services	\$ _____
Sidewalk, Parkway & Street Permit	\$ _____
Restoration Bond	\$ _____
TOTAL:	\$ _____

REQUIREMENTS LISTED BELOW MUST ACCOMPANY THE APPLICATION:

6 PLANS & SPECIFICATIONS 6 PLAT OF SURVEY 6 SITE PLAN
 \$10,000 LICENSE/PERMIT BOND CERTIFICATE OF INSURANCE

Having submitted the plans and specifications, I, the undersigned, hereby apply to the Building Department of the Village of Hillside, Illinois for a permit to perform the above mentioned work. If this permit is granted, I will comply with all the ordinances relating to the permit and pay all fees required. All work covered by this permit is to commence within three months of date of issuance, to be completed within nine months from the date of issuance and subject to the required inspections.

No error or omission in either the plans or application, whether said plans have been approved by the Building Inspector or not, shall permit or relieve the applicant from constructing the work in any other manner than that provided for in the ordinances of this Village relating thereto.

APPROVED FOR PERMIT

SIGNATURE: _____
VILLAGE AGENT

DATE: _____

APPLICATION REQUESTED BY

SIGNATURE: _____
OWNER/APPLICANT

DATE: _____ PH # () -

CONTRACTORS INFORMATION

Type of Applicant	Name of Contractor	Address, City, State	Telephone No.
Architect			
General			
Carpenter			
HVAC			
Plumbing			
Roofing			
Other			

REQUIRED INSPECTIONS
FOR
OWNER OR CONTRACTORS

- 1. FOOTING:** Bearing soil inspection, after footing excavation and form work with installation of all appurtenances if applicable (reinforcement bar, etc.), prior to concrete pour.
- 2. FLOOR/DRIVEWAY SLAB:** After underground electrical, plumbing, vapor barrier, wire mesh etc. are installed and gravel compacted, prior to concrete pour.
- 3. FOUNDATION WALL:** After all forms and appurtenances are in place and braced, prior to concrete pour.
- 4. DRAINTILE:** The entire draitile installation must be complete into the sump pit for the inspection. No backfill may be started until approval of draitile and damproofing is given.
- 5. ROUGH:** All trades are to be completed before requesting inspection including plumbing and electric, before any interior wall finish is applied and after the framing is completed.
- 6. SEWER AND WATER SERVICES:** Inspection of sewer and water line installation is required while the trench is open, prior to backfill.
- 7. ENGINEERING/PUBLIC WORKS DEPARTMENTS:** Inspections on all on-site and off-site improvements according to the approved engineering plans for all construction other than single family residence. Inspections include all below grade and grade improvements. A FINAL INSPECTION and approval of all engineering must be completed by the Engineering or Public Works Departments before a Certificate of Occupancy will be issued.
- 8. OTHER INSPECTIONS:** Required, depending on the type of construction
- 9. FINAL:** NO OCCUPANCY OF THE STRUCTURE WILL BE PERMITTED UNTIL A FINAL INSPECTION HAS BEEN MADE, AND (when required) CERTIFICATE OF OCCUPANCY HAS BEEN ISSUED.

The General Contractor is responsible for all of their subcontractor's work and that the required inspection is made at the proper time. A NOTICE OF 24 HOURS is required in all cases. Incomplete installations requiring reinspection will result in an additional fee. Continued construction without the proper required inspection could result in the Contractor having to remove an element or portion of construction to facilitate approval by the Building and Zoning Department. Forfeiture of all cash bonds and/or refusal to issue a Certificate of Occupancy for the structure could result.

If there is a question or problem, contact the Village of Hillside Building and Zoning Department.